



# Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

January Term

<http://ChristianCountyMO.iqm2.com>

~ Minutes ~

Thursday, March 24, 2016

8:50 AM

The Christian County Courthouse

## I. Convene

The meeting was called to order at 8:50 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	8:50 AM
Bill Barnett	Western Commissioner	Present	8:50 AM
Sue Ann Childers	Eastern Commissioner	Absent	8:50 AM
Norma Ryan	Chief Deputy County Clerk	Present	8:50 AM
Cheryl Mitchell	Assistant	Present	8:50 AM

## II. Agenda

### **Motion/Vote - 8:50 AM Christian County Commission**

Discussion - Approve Agenda

The meeting was attended by Commission Secretary Cheryl Mitchell.

Commissioner Weter entertained a motion to approve the agenda as published.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Barnett, Western Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett
<b>ABSENT:</b>	Sue Ann Childers

### **Motion/Vote - 8:55 AM Kay Brown-Christian County Clerk**

Minutes & Financials Approval - Approve Minutes and Financials

The meeting was attended by Commission Secretary Cheryl Mitchell and Julia Maples.

Commissioner Weter said there are minutes for March 17, 2016. There are closed session minutes that don't reference the enabling statute, to be added and approved on Monday.

Commissioner Weter entertained a motion to approve the minutes for March 17.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Barnett, Western Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett
<b>ABSENT:</b>	Sue Ann Childers

**Motion/Vote - 8:55 AM**

Motion to Approve Court Order #03-24-2016-01

The meeting was attended by Commission Secretary Cheryl Mitchell.

Commissioner Weter entertained a motion to approve court order #03-24-2016-01 to transfer \$75,000 to COLE from the LEST fund.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Barnett, Western Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett
<b>ABSENT:</b>	Sue Ann Childers

**Motion/Vote - 9:00 AM      Greg Williams-Connell Insurance-Lynette Weatherford-  
HR Advantage**

Discussion - Insurance Status Update on Projects

The meeting was attended by Commission Secretary Cheryl Mitchell, Greg Williams and Lynette Weatherford from Connell Insurance.

The Commission met with Greg Williams and Lynette Weatherford from Connell Insurance for update on projects.

Greg Williams: This is just an update on what is going on. The Sheriff's department is working with them to make things better within his office. The other survey they did targeted the employees.

Commissioner Weter: We would like a chance to review and refresh our policies.

Greg Williams: We can come in to review policies, procedures and human resources.

Lynette Weatherford: We have a full fledged Human Resource Department.

Commissioner Weter: How deep do you go such as creating a matrix and job descriptions?

Lynette Weatherford: We create matrixes, job descriptions and provide manager and employee training.

Commissioner Weter: How do you handle that when the manager is elected?

Lynette Weatherford: It doesn't mean they can't be held liable.

Greg Williams: We could have a lunch and learn.

Commissioner Weter: What about conflict resolution?

Lynette Weatherford: They do all that.

Cheryl Michell: Would it need to be put on the agenda?

Greg Williams: As a meeting for training.

Commissioner Weter: He is thinking of a more one on one on site where the individual is your focus, not 75 other people.

Commissioner Weter: Bill is trying to get a coffee and donut session which is awkward and may not be productive because it has to be on the agenda.

Commissioner Barnett: It will be hard because we get away from what we need to talk about.

Cheryl Mitchell: We might have Lynette come in and have a training instead.

Commissioner Weter: We are going to try to do something in April.

Commissioner Barnett: The Greene County office holders get together and talk about what is going on.

Commissioner Weter: We should get a copy of their agenda.

Lynette Weatherford: She knows the people in HR in Greene County and she will get the information from them.

Greg Willams: Connell Insurance will underwrite part of the cost.

Lynette Weatherford: gets acquainted with them and they feel comfortable calling her. Ray asked how they engage her to do a matrix. Lynette said they just need to get the information of what it is now. It is pretty intensive, they go out to market.

Commissioner Weter: do you create a grid?

Lynette Weatherford: said it is by job function and title and there is a pretty broad range.

Commissioner Weter: We have a current one she could use as a template but we need to think about how much is free and how much we pay.

Greg Williams: We can schedule another meeting and discuss the survey, and the fees.

Commissioner Weter said the top priority is the conflict resolution.

Greg Williams: They will have MILO training with the Sheriff's department. He explained what the training does. He encouraged the elected officials to go through the training it will put in perspective what the officers are going through. The training is scheduled for July 6 and 13 and it counts for continuing training for them.

Greg Williams: The last thing is the renewal coming up in July. The rates look flat for work comp, property and liability insurance. The experience modifier is going up and we might see some relief next year. There are not any other carriers that will come close to MPR but there is one other company they can look at.

Commissioner Weter: Are the work comp claims are going up.

Greg Williams: They are going up and he will get the report. He will get the other quote and come back with it in June.

Commissioner Barnett: He commended them for their service.

Greg Williams: He will let MPR know they are seeking another quote. It will be done on letterhead and if we keep them we will send another letter. They will review the items discussed and come back.

**Motion/Vote - 9:33 AM**

Motion to Recess

Commissioner Weter entertained a motion to recess until 2:00pm.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Barnett, Western Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett
<b>ABSENT:</b>	Sue Ann Childers

**Motion/Vote - 2:00 PM PC Net**

Discussion - Hardware and Internet for County

The meeting was attended by Commission Secretary Cheryl Mitchell, E-911 Director Rance Duffy and Assistant Becky Bacon, Eric Davey, Michael Mitchell, Julia Maples, Sheriff Cole, Duston Farrell and Mike Mitchell from P.C. Solutions, Prosecutor Amy Fite and Mary Argiso.

The County Commission discussion on how much it would cost for Sheriff's department, Prosecutor, EMA and 911 to come under one IT department.

Duston: The internet will reduce the cost by splitting it up between the 4 departments.

Commissioner Weter: Is this replacing something we already have?

Julie Maples: The internet services that are currently received are through PC Solutions and we are under no contract to continue services at this time. Each department is being charged a separate internet fee of at least \$300 per department.

Rance Duffy: He would propose we find a provider for the whole building, the County pay for the initial fee and we have everything needed to switch over. The fees incurred and could be paid by County and charged back to us by rent etc.

Commissioner Weter: It makes sense but how about the financials?

Prosecutor Fite: We need fiber. We are so slow, everything comes through our server and everything we want to do begins with fiber and so we need fiber. We have budgeted for fiber.

Commissioner Weter: We need to know that cost, we have several quotes, \$7,636.00, basically we are talking \$12,000.00.

Duston Ferrell: Our purpose is to supply you with the feed and then provide with equipment.

Commissioner Weter: The quote is including everything that she needs.

Sheriff Cole: She only gets fiber if I approve.

Commissioner Weter: How much are you willing to pay Amy?

Prosecutor Fite: Right now we were given a rough estimate from PC Solutions, it was \$6000 for fiber, we budgeted \$4200 for fiber and it is included into some of the other budgeted items, Approximately \$33,000 was budgeted.

Commissioner Weter: Trying to figure out between all the players who would be paying what.

Duston Ferrell: We came to find what is needed to be done for the Sheriff.

Commissioner Weter: That doesn't affect anything over here?

Duston Ferrell: No

Commissioner Weter: Is there a monthly fee?

Duston Ferrell: No monthly fee, renewable yearly for service and license.

Commissioner Weter: The subscription is approximately \$1,100 annually.

Discussion - \$450 month to be divided among all the offices, including EMA, 911, Sheriff, and Prosecutor.

Ray: \$1100.00 per year plus the \$450 per month.

Amy: We have budgeted for this quote.

Sheriff: \$7600.00 is our share, is the cost of the equipment to make this happen.

Discussion - That quote is expired.

Michael: We will have to redo the quote.

Ray: If we install this, that includes the first year service fee, it will be a year before we have annual fees? Answer: Yes

\$4578 pay Amy's office

\$7635 for Sheriff's office

Do we have any equivalent right now?

Sheriff: No warranty right now.

Ray: Amy how will you produce the money.

Amy: We could take it from the difference between the 100% allotted to the Sheriff's office that was suppose to go the prosecutor - 80% was suppose to go to Sheriff and 20% to the prosecutor. It serves the community so everybody would benefit from it.

Sheriff: We are paying \$450 per month right now and as a whole we would be paying \$450 divided between all of us and that is \$300 per month savings.

Discussion of EMA and if they are paying their internet services and would they pay their share.

Eric: Will that include a back up?

Michael Mitchell: We would probably have to install DSL as a back up, it would be very similar to what you have now.

Duston Farrell: We could do a smart net, it would be more expensive but you would have a 4 hour turnover.

Commissioner Weter: It's a valid rationale.

Sheriff Cole: My Civil Process Fund, I might be able to pull some additional funds from it.

Commissioner Weter: Are you going to be asking for additional funds from general revenue?

Sheriff Cole: No, my Civil Process Fund has money that I can use but no one will get internet unless I do this. I can use my discretionary funds but would prefer not to; if any other offices could help that would be a plus.

Prosecutor Fite: I would be willing to move monies to get fiber, there are other monies that haven't been budgeted.

Commissioner Weter: It sounds like there is no reason that both of you can't contribute.

Sheriff Cole: I have money in my civil process fund.

Prosecutor Fite: I can do that.

Commissioner Weter: If we are going to do this we need to set down with the prosecutor to figure out who can pay what.

Sheriff Cole: The fiber comes directly into the Sheriff's office.

Michael Mitchell: Everybody will get a port that will go into each office.

Prosecutor Fite: What is a fair way to divide it up?

Michael Mitchell: I don't see you guys using 50 gigs, we can do snapshots of peak times and get a rough estimate of what everybody uses.

Commissioner Weter: What is end result of the snapshot process.

Michael Mitchell: You will get an idea of what goes where at the end of the day.

Commissioner Weter: Is it worth the pain to jump through these hoops? What is wrong with just splitting it 4 ways, my suggestion, 4 departments get together and when you get it figured out including the purchase and the source of funds we will take it up again for a decision. How long will it take and could we discuss this on Monday.

Phil Amtower, EMA Director was called to attend the meeting.

Commissioner Weter: Mr. Amtower have you been included in any of these talks about adding fiber?

Phil Amtower: No

Commissioner Weter: We have been discussing that the 4 departments would share in the cost of adding fiber.

Phil Amtower: I'm on board.

Commissioner Weter: We need a statement presented to the Commission of who is sharing the cost and a monthly shared cost of \$112.50 proposal per department.

Prosecutor Fite: Are we splitting the cost of the equipment 2 ways or four ways? The \$ 7,636.00 is split amongst 4 offices or just split between the Sheriff's office and the prosecutor's office? We will pay the \$3800 or the \$4000 because we need that equipment.

Commissioner Weter: Will we need an intergovernmental agreement with E-911? What is needed as far as equipment and will the cost be split four ways on the service side.

Prosecutor Fite: Who paid for the fiber for here?

Julia Maples: The County Commission paid for fiber to come into the Courthouse.

Commissioner Weter: The problem for me is sharing the cost of installation with a part that isn't government, it gets complex. I will give EMA his say of what he will pay. We could increase their rent until their cost is covered but how much more are you willing to pay in rent, Rance?

Rance Duffy: We can pay that portion of equipment and just move on.

Duston Ferrell: There is a possibility that the cost of equipment could go down.

Prosecutor Fite: There is \$12,000 currently not allocated and if we don't have sufficient funds we could come back and ask for additional funds. I am saying that we have money budgeted but what I'm saying is that if there are additional fees, I would be back here asking for more money.

Sheriff Cole: I am looking at the costs and it is for annual services, equipment, and labor.

Duston Ferrell: There are annual costs for warranties, equipment, etc.

Julia Maples: The cost should be divided 4 ways.

Sheriff Cole: All of the \$12,000 shouldn't be taken out of the prosecutor's budget. Each Department could roughly pay \$ 1,900.00 and Phil Amtower doesn't need to purchase equipment.

Commissioner Weter entertained a motion that the four departments get together and figure it out, who is paying for what and out of what fund for equipment and services.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Barnett, Western Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett
<b>ABSENT:</b>	Sue Ann Childers

**Motion/Vote -**

Motion to Amend Previous Motion

The meeting was attended by Commission Secretary Cheryl Mitchell, E-911 Director Rance Duffy and Assistant Becky Bacon, Julia Maples, Sheriff Cole, Duston Farrell, Michael Mitchell and Eric Davey from PC Net, Prosecutor Amy Fite and Mary Argiso.

Commissioner Weter suggested amending the motion by adding language that says the payment for that shall be proportioned among the 4 departments and the capital investment will be provided by the prosecutor out of the LEST funds and the 4 departments and commission will convene and work out the cost share of the equipment. Consideration has been given to E-911 to have their service fee added to their rent.

Commissioner Weter: Any comments or questions?

Prosecutor Fite: How long before we get fiber?

Commissioner Weter entertained a motion to amend the previous motion by adding language that says the payment for the fiber connection shall be proportioned among the 4 departments and the capital investment will be provided by the prosecutor out of the LEST funds and the 4 departments and commission will convene and work out the cost share of the equipment. In addition, the E-911 Department will have the service fee added to their rent.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Barnett, Western Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett
<b>ABSENT:</b>	Sue Ann Childers

**III. Adjournment**

The meeting was closed at 3:30 PM

The Commission scheduled meetings for March 24, 2016 are completed.

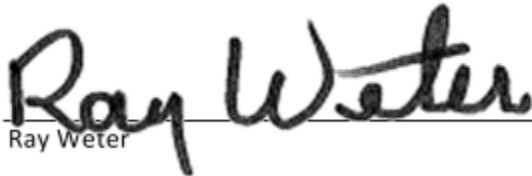
**Motion/Vote -**

Motion To Adjourn

Commissioner Weter entertained a Motion to Adjourn.



<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Barnett, Western Commissioner
<b>SECONDER:</b>	Ray Weter, Presiding Commissioner
<b>AYES:</b>	Ray Weter, Bill Barnett
<b>ABSENT:</b>	Sue Ann Childers



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Ray Weter

Presiding Commissioner, Ray Weter



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Bill Barnett

Western Commissioner, Bill Barnett



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Sue Ann Childers

Eastern Commissioner, Sue Ann Childers

**CERTIFIED COURT ORDER # 03-24-2016-01**

STATE OF MISSOURI

} ss.

COUNTY OF CHRISTIAN

January 2016 Term,

In the Christian County Commission of said County, on the 24th day of March, 2016, the following, among other proceedings, were had, viz:

The Treasurer is hereby ordered to transfer in the amount of \$ 75,000 from Law Enforcement Sales Tax to the following:

COLE

Ray Wefer  
Ray Wefer, Presiding Commissioner

Bill Barnett  
Bill Barnett, Western Commissioner

Absent  
Sue Ann Childers, Eastern Commissioner

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the Seal of said Commission, at my office in Christian County this, the 24th day of March, 2016.

Norman Ryan  
Clerk of the Christian County Commission



Attachment: Court Order 03-24-2016-01 (2862 : Approve Minutes and Financials)



## Cisco Networking

**Prepared by:**

**PCnet & 85under**

Shawn Oliver  
(417) 831-1700  
shawn@85under.com

**Prepared for:**

**Christian County Prosecuting Attorney's Office**


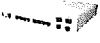
110 W. Elm, Room 109  
Ozark, MO 65721  
Amy Fite  
afite@christiancountymo.gov  
417-581-7915

**Quote Information:**



**Quote #: 002532**

Version: 1  
Delivery Date: 03/21/2016  
Expiration Date: 03/06/2016  
Primary Rep: Duston Farrell

## Products

Item	Description	Price	Qty	Ext. Pric
	<b>Cisco Aironet 1702i Wireless Access Point</b>	\$392.00	4	\$1,568.00
	<b>Cisco Catalyst 3560C Network POE Switch - 8 Ports - Gigabit</b>	\$1,157.00	1	\$1,157.00
	<b>Cisco 3560C Rack Mount Kit</b>	\$43.00	1	\$43.00
<b>Subtotal:</b>				<b>\$2,768.00</b>

## Annual Services

Item	Description	Price	Qty	Ext. Pric
	<b>Cisco SMARTnet - 1702i AP - 1 Year</b>	\$27.00	4	\$108.00
	<b>Cisco SMARTnet - 3560C Switch - 1 Year</b>	\$102.00	1	\$102.00
<b>Subtotal:</b>				<b>\$210.00</b>

rely



relax




grow





2532

Labor

Item	Description	Price	Qty	Ext. Pri
	Labor Hours - Estimated - You will be billed for actual time	\$100.00	16	\$1,600.00
Subtotal:				\$1,600.00

Quote Summary

Description	Amount
Products	\$2,768.00
Annual Services	\$210.00
Labor	\$1,600.00
Total:	\$4,578.00

Attachment: PC Net Quote for Fiber Optic (2864 : Hardware and Internet for County)

rely



relax



grow





## Cisco ASA + Switching

### Prepared by:

**PCnet & 85under**  
Shawn Oliver  
(417) 831-1700  
shawn@85under.com




### Prepared for:

**Christian County Sheriff**  
110 W. Elm  
OZARK, MO 65721  
Brad Cole  
bcole@christiancountysheriff.net  
(417)-5812332




### Quote Information:

**Quote #: 002530**  
Version: 1  
Delivery Date: 03/21/2016  
Expiration Date: 03/06/2016  
Primary Rep: Duston Farrell

## Products

Item	Description	Price	Qty	Ext. Pric
	Cisco ASA 5506X Firewall - Gigabit	\$562.00	1	\$562.00
	Cisco Catalyst 3850 Layer 3 Switch - 24 Ports - IP Base - Gigabit	\$3,666.00	1	\$3,666.00
	Cisco Catalyst 2960C Ethernet Switch - 8 Ports - Gigabit	\$705.00	1	\$705.00
			Subtotal:	\$4,933.00

## Annual Services

Item	Description	Price	Qty	Ext. Price
	Cisco SMARTnet - 5506 Firewall - 1 Year	\$113.00	1	\$113.00
	Cisco 5506 - IPS Subscription License - 1 Year	\$150.00	1	\$150.00
	Cisco SMARTnet - 3850 Switch - 1 Year	\$389.00	1	\$389.00

Attachment: PC Net Quote for Fiber Optic (2864 : Hardware and Internet for County)

rely



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Annual Services

2530

Item	Description	Price	Qty	Ext. Pric
	Cisco SMARTnet - 2960C Switch - 1 Year	\$51.00	1	\$51.0
Subtotal:				\$703.0

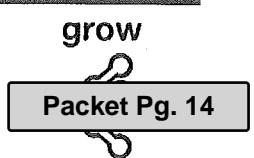
Labor

Item	Description	Price	Qty	Ext. Pric
	Labor Hours - Estimated - You will be billed for actual time	\$100.00	20	\$2,000.00
Subtotal:				\$2,000.00

Quote Summary

Description	Amount
Products	\$4,933.00
Annual Services	\$703.00
Labor	\$2,000.00
<b>Total:</b>	<b>\$7,636.00</b>

Attachment: PC Net Quote for Fiber Optic (2864 : Hardware and Internet for County)



### CARRIER FACILITIES DESCRIPTION

EMPIRE agrees to provide and Customer agrees to accept the Facilities described below for the Facilities Commitment Period and charges below subject to the terms and conditions contained in EMPIRE Carrier Facilities Agreement with Customer identified by CFA# 2007-005 - 03. Customer agrees that terms that do not conform with said Agreement, including but not limited to location and Circuit availability, Requested Facilities Dates and Charges for the Facilities shall not be binding on EMPIRE and are objected to until accepted by an Authorized Representative of EMPIRE.

<u>Facilities Type/Ckt.</u>	<u>Originating City</u>	<u>Terminating City</u>	<u>Requested Availability Date</u>	<u>Facilities Commitment Period</u>
<u>50/100MB Internet</u>	<u>Ozark, MO</u>	<u>Ozark, MO</u>		<u>36 months</u>

\$ 350.00 Monthly Facilities Charge – (reflects discounts, if any, for Facilities Commitment Period).  
 \$ 100.00 Port Charge

Originating Location  
 City: Ozark, MO 65721  
 Address: 100 W. Church St.  
 Empire demarc in basement of courthouse

Terminating Location  
 City: Ozark, MO  
 Address: 202 W. Elm

Ancillary Service Charge and Description  
 Monthly Recurring (R)/Non-Recurring (N)  
 \$ 0  
 \$ 0

Ancillary Service Charge and Description  
 Monthly Recurring (R)/Non-Recurring (N)  
 \$ 0  
 \$ 0

Other Remarks:  
 Empire will provide internet service of 50/100MB bandwidth to the address listed above, based upon Empire's 95<sup>th</sup> Percentile Measurement Document (please see attached document).

IN WITNESS WHEREOF, the parties have executed this Carrier Facilities Description on February 25, 2016.

EMPIRE DISTRICT INDUSTRIES, INC

CORPORATE ACCEPTANCE:

CHRISTIAN COUNTY COMMISSION  
 (Customer)

By: Bruce Short  
 (Authorized Representative)

\_\_\_\_\_  
 (Authorized Representative)

\_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Signature)

Director of Telecommunications  
 (Title)

\_\_\_\_\_  
 (Title)

\_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 (Date)

Attachment: PC Net Quote for Fiber Optic (2864 : Hardware and Internet for County)